

## Team Volunteer Recognition Award 2020

# Team Nomination

### Background

While the awards have traditionally marked the efforts of individual volunteers, Volunteering New Plymouth is very aware of the project work done by the many community organisations that involve volunteers.

The focus of this award is on either projects undertaken by organisations or effective and efficient service operations, and programmes run by organisations which involve volunteers and make a positive community contribution.

### Criteria

- Your organisation must have Not-for-Profit / For Purpose Charitable Status.
- The team project nominated must have run during 2019/20 year and must have been substantially run by volunteers.
- All the members of the nominated team must have been part of the team for the complete year (December 2019 - November 2020)
- The Board or Committee of your organisation must agree to the nomination.
- A winner (individual or team) of a Volunteer Recognition Award within the past two years will not be eligible for nomination by the same organisation in the same category.
- An organisation may make a maximum of one nomination per category. Organisations with multiple branches can nominate in each category per branch.
- Nominations must be typed or clearly written. **Please ensure you fill in all of the nomination form, as each section is allocated a points value.**
- **Inadequate or incomplete nominations will be returned.**
- Any supporting material submitted will not be returned.
- Judging will be conducted solely by a committee nominated by Volunteering New Plymouth. The judges' decision will be final, with no correspondence entered into.
- Selected personnel from nominating organisations may be photographed for publicity purposes.



**Volunteering**  
**New Plymouth**  
*Te Tuari o Ngamotu*

## *Volunteer Recognition Awards 2020*

# **Volunteer Team Recognition Award Nomination Form**

*(Please read through criteria for this award before completing the form)*

<p><b>Name of Organisation:</b> .....</p> <p><b>Contact Person:</b> .....</p> <p><b>Position:</b> .....</p> <p><b>Address:</b> .....</p> <p>.....</p> <p><b>Telephone:</b> ..... <b>Mobile:</b> .....</p> <p><b>Email:</b> .....</p>
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### **Supporting information required:**

1. Information regarding nominated team, including:
  - A brief organisation profile and general overview
  - Summary of project or service nominated
  - How volunteers were involved in the programme/project? Eg: Numbers used throughout the year.
  - How volunteers are managed and supported in the project/service.
  - Benefits to the community of project/service.
2. A supporting statement or letter from those benefiting from the work of the project / service.

**Name of Nominated Team:**

**Nominating Organisation:**

1. Organisation profile and general overview:

2. Summary of project / service / team nominated:

3 How were volunteers involved in the programme / project / organisation? (including numbers)

4 Benefits to the community of this project / service / organisation's team

5 What makes this team of volunteers extraordinary?

# Checklist

## This application includes:

- Contact details complete
- All questions answered on nomination form
- Letter of support attached
- Up to two other letters of support (optional)
- Signed by an appropriate person

Participation in these Awards indicates acceptance that Volunteering New Plymouth may use information and photographs for publicity purposes.

Is your organisation registered with Volunteering New Plymouth?  Yes  No

**Name:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_

**I agree with the criteria outlined above:**  Agree

**Date:** \_\_\_\_\_

Thank you for completing our form

Thank you for taking the time to consider nominating. If you have any queries, please do not hesitate to email or phone us.

The presentation event will be held on the 5<sup>th</sup> December 2020 in the New Plymouth District Council Chambers. We will contact the nominees to invite them, but can you please make sure you let the person you have nominated know about it.

The Privacy Act 1993

Volunteering New Plymouth (VNP) undertakes to collect, use and store information provided on this form according to principles of the Privacy Act 1993. The information may be used by VNP for statistical, funding and administrative purposes with VNP.

## Nominations close on Wednesday 11<sup>th</sup> November 2020

**Post to:**

Volunteer Recognition Awards  
Volunteering New Plymouth  
Level 4, Devon Centre  
44 Liardet Street  
New Plymouth 4310  
Phone: (06) 758 8986  
Email: [admin@volunteeringnewplymouth.nz](mailto:admin@volunteeringnewplymouth.nz)  
Office hours:  
Mon to Fri 9am - 4pm



*If you have any queries about your nominations please  
Phone Marie on (027) 541 0577*



**Volunteering  
New Plymouth**

*Te Tuari o Ngamotu*

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